# **GREEN ISLAND POWER AUTHORITY**

### **BILLING OFFICE**

20 Clinton Street Green Island, New York 12183 (518) 272-4790 (Office) (518) 271-1924 (Fàx)

## EXECUTIVE OFFICES

69 Hudson Avenue Green Island, New York 12183 (518) 271-9397 (Office)

### ELECTRICAL FACILITIES CENTER

50 Cohoes Avenue Green Island, New York 12183 (518) 274-5125 (Office) (518) 274-9040 (Fax)

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- Electric bills are due on the 15<sup>th</sup> of every month, unless it lands on a weekend or a holiday, then it is that following business day
- You can pay with Cash, Check or Money Order at the Village Office, in the mail slot on front door, or you can mail it in. You are able to make Debit/Credit payments on our website, only at <u>www.villageofgreenisland.com</u>. Instructions are at the bottom of this form
- Pick-up for items that can't go into the garbage can will be picked up on Thursday's; you must call the Village Office to throw those items out.
- Recyclables go into clear plastic bags, and must be placed outside of the garbage cans. Cardboard must be flattened and stacked/tied
- Lawn bags can go out on garbage day also, with ONLY leaf/grass inside of them
- You can register for Everbridge Notifications here at the Village Office, or on our website. It notifies you by phone and/or email when there are important things happening here in the Village (example: snow removal, spring street cleaning, planned water/electric outages...)
- *\*IMPORTANT\** During Snow Removal AND Spring Street Cleaning, your car must be removed from the Street until that street is completely done. Please note; if you happen to move it to another street while snow removal is still going on, your car must be moved from that street also IF it has not been plowed yet.

# **ONLINE PAYMENT INSTRUCTIONS:**

- Go to <u>www.villageofgreenisland.com</u>
- Scroll down and on the right it says Online Payments, click on where it says CLICK HERE
- You will need to register your account, if you haven't already
- Click on where is says NOT ALREADY REGISTERED? REGISTER NOW!
- Select the Company you are registering down... GIPA or Water/Sewer
- Register your account as your bill shows, with name, account number, etc.
- You may have to be patient, sometimes the website is slow