


|   |   |   |
|---|---|---|
|  | <b><u>Green Island Police Department</u></b>      |   |
|   | <b><u>Order Number</u></b><br><i><b>1-06</b></i>  | <b><u>Title</u></b><br><i><b>Uniform and Appearance</b></i> |
|   | <b><u>Effective Date</u></b><br><i>06/01/2020</i> | <b><u>Last Revised</u></b><br><i>06/01/2020</i>             |
|   | <b><u>Rescinds:</u></b><br><i>N/A</i>             |   |
| <i>Issued by Chief Christopher Parker</i>   |   |   |

**NYS ACCREDITATION STANDARD NUMBER & TITLE:**

**I. Purpose**

In order that the Department maintain high esprit de corps through a professional appearance and demeanor, the following regulations pertaining to the uniform and appearance will be respected by all Members.

**II. Policy**

Only those items issued and/or authorized by the Chief of Police, and then only in the prescribed manner, are authorized to be utilized during the performance of duties by our members.

**III. Definitions**

**IV. Procedure**

- a. Care and maintenance of personal equipment is the Members responsibility.
- b. While maintaining and caring for each Members' uniforms and equipment:
  - i. Keep uniforms clean, pressed and properly fitted.
  - ii. Keep all equipment in good working order.
  - iii. Promptly report in writing any damaged or lost items to the Chief of Police.
  - iv. Repair or replace any damaged or lost items.
- c. Inspections
  - i. Members will be subject to inspection of their uniform(s) and equipment at such times as Chief of Police may specify.
- d. The police station, vehicles and equipment are the property of the Village of Green Island and are subject to inspection at any time.

- e. The Chief of Police shall determine those items and quantities thereof that shall be necessary to be utilized by each Member so as to meet the objectives of the department.
- f. Personal Appearance:
  - i. Report for work neat, clean and groomed.
  - ii. Do not wear jewelry that poses a threat of injury to the public or to the Member.
- g. The uniform shirt style and brand will be determined, and an initial order supplied, by the Chief of Police. Any subsequent personally-owned supply must adhere to the same conditions (i.e. brand, style, etc.)
- h. The uniform pant style and brand will be determined, and an initial order supplied, by the Chief of Police. Any subsequent personally-owned supply must adhere to the same conditions (i.e. brand, style, etc.)
- i. All footwear is to be kept clean and in good repair. Footwear that can be polished will be kept polished and buffed to a gloss. Footwear that is issued will be maintained so as to provide extended wear.
- j. Shoes - Will be black in color and as plain as possible in design. Some styles of boot are acceptable to be worn with the uniform.
- k. Socks – If shoes are to be worn and the ankle will be exposed, black socks will be worn.
- l. Protective Vest (Body Armor) - Will be kept clean and worn at all times while on duty. It is required that Members in uniform wear a protective vest and Members in plainclothes performing enforcement duty wear a protective vest. It is each officer's responsibility to insure the vest is clean and maintained according to manufacturer's recommendations.
- m. Members assigned to duty that allows or requires the wearing of civilian attire will make every effort to maintain a business-like appearance. This will consist of business-type attire in all but special or undercover assignments. Those Members assigned to special or undercover details may be attired as necessary for the performance and completion of the assignment.
- n. The Department assigns Members to patrol duties using specialized equipment including bicycles. The Members assigned to these duties are required to wear specialized uniforms. These uniforms have been designed to provide the wearer with maximum safety, utility and comfort as well as a professional appearance.

## **V. Supervision**

- a. Inspections can be conducted by the Chief of Police, or his/her designee, at any time.

**VI. Training**

**VII. Reference**